



AGENDA – MEETING (2026A)

The next Executive Council meeting will take place on Saturday 28th February 2026. Commencing after the AGM at 8 Merus Court, Meridian Business Park, Leicester LE19 1RJ.

1. **ASSISTANT TECHNICAL OFFICER RECRUITMENT** (*Exec only*)
2. **APOLOGIES FOR ABSENCE**
3. **POST AGM** (*Allocation of responsibilities & election of chair*)
4. **ITEMS ARISING FROM AGM**
5. **MINUTES OF PREVIOUS MEETING** – (*2025C – 7th November 2025*)
6. **MATTERS ARISING** (*See action sheet*)
7. **AGM DATE** (*Marc Asquith*)
8. **NEW DIRECTOR'S OBLIGATIONS** (*Marc Asquith*)
9. **FUTURE OF FLYABILITY** (*Jenny Buck*)
10. **WEBSITE PROGRESS REPORT** (*Paul Dancey*)
11. **REPORTS**
 - 11.1 Finance
 - Flagstone & BHPA deposit accounts
 - 11.2 FSC
 - 11.3 Insurance
 - 11.4 Sites
 - 11.5 Skywings
 - 11.6 Website
 - 11.7 Competitions (*Bill Bell*)
 - CIVL (*Brett Janaway*)
 - 11.8 External Representation
 - 11.9 Paramotor Liaison
 - 11.10 Admin
12. **ANY OTHER BUSINESS**

ACTIONS – OPENED, CONTINUING

WHO	NUMBER	WHAT	STATUS
Marc Asquith / Angus Pinkerton / Michelle Lanman	2018 – B1	Marc Asquith, Angus Pinkerton, and Michelle Lanman to review the GDPR policy document.	Continuing
Paul Dancey / Michelle Lanman	2021 – B7ii	Paul Dancey and Michelle Lanman to work on integrating the online application forms to the database.	Continuing
Jenny Buck	2024 – B12	Jenny Buck to establish a diversity sub-committee and provide a strategy and terms of reference.	Continuing
		Martin Heywood to draft a policy on handling requests for information under the Data Protection Act.	Continuing
Jenny Buck	2024 – C9	Jenny Buck to write to Verbier Summits School requesting the removal of the BHPA logo from their website. A copy of the letter to be sent to SHV.	Continuing
Marc Asquith	2025 – A6	Marc Asquith to draft a proposal, to be discussed with the BMAA and RAeC, that the alternate delegate for CIMA be proposed by the BHPA.	Continuing
Joe Schofield	2025 – B8	Joe Schofield to indicate in Skywings that we will be looking at developing a new website.	Continuing
Angus Langford & Jenny Buck	2025 – B9	Angus Langford and Jenny Buck to review options for the BHPA shop.	Continuing
Bill Bell	2025 – B10	Bill Bell to notify the Comps Panels that the BHPA will be establishing a subsidiary company to manage their operations.	Continuing
Jenny Buck	2025 – C1	Jenny Buck to write to Ed Cunliffe thanking him for his work on Exec and ask if he will write the paramotoring AGM report.	Open
Michelle Lanman	2025 – C2	Michelle Lanman to update Companies House with Ed Cunliffe's resignation.	Open
Jenny Buck	2025 – C3	Jenny Buck to reach out to potential Exec. candidates.	Open
Marc Asquith / Michelle Lanman	2025 – C4	Marc Asquith and Michelle Lanman to review the forms completed by Exec candidates.	Open
Michelle Lanman	2025 – C5	Michelle Lanman to schedule an online meeting for Tuesday 9th December (4pm) to review award nominations.	Open
Jenny Buck	2025 – C6	Jenny Buck to write to Roy Hill and Derek Evans advising that they have been awarded honorary membership and inviting them to the AGM.	Open
Jenny Buck	2025 – C7	Jenny Buck to chase Flyability for a report on their future plans for next Exec.	Open
F&GP	2025 – C8	F&GP to review subscription rates for 2026	Open
F&GP	2025 – C9	F&GP to review salaries for 2026	Open
Angus Langford	2025 – C10	Angus Langford to circulate last year's accounts by email for approval.	Open
Michelle Lanman	2025 – C11	Michelle Lanman to notify RAeC / FAI that Gordon Rigg is the new alternate delegate to CIVL.	Open